

Faculty Council Minutes: 2/12/16 • 3:30-4:45 • Boardroom

Attendees

Members: Joseph Colton, Sheila Broderick, Hyla Rosenberg, Phil Moore, Russell Shitabata, Jim Salt, Steve McQuiddy. *Admin. Representative:* Jennifer Frei. *Non-members:* Tammy Salman, Dave Oatman, Susan Carkin, Phil Martinez.

Co-chair Business

- Minutes from 12/4/15, 1/8/16, 1/22/16 approved: all with 6 aye, 1 abstain.
- Drew Viles was approved for Diversity Council: 7 aye.
- Accreditation Report is on web, also was sent via email to all LCC employees.
- All FC members invited to FPD Colloquium featuring Lane music faculty. It starts at 4:00 p.m., before FC meeting is ended.
- Questions regarding the MOA program hiring process have been sent via email to President Spilde with an invitation to attend a meeting and have a conversation about the answers. Have not heard back yet.
- Nadia Raza was invited via email to speak on campus safety and the lawsuit filed on her behalf. She thanked us for the invitation and said she would get back to us.
- FC statement on library signage process is drafted, but questions regarding some specific language have not yet been resolved. Will continue process via email, as most participating members not present at meeting.
- Co-chair position currently held by Joseph Colton will be up for election for 2016-18 term. Nominations and election will take place during Spring 2016.
- Co-chair Steve McQuiddy will be on sabbatical during Spring and Fall terms, 2016 and will be unable to perform co-chair duties. Options are: 1) for him to resign and another FC member will stand for election to finish out his term; 2) a member or members substitute the terms he is unable to serve; 3) his position remains vacant during the terms. Steve asked that anyone interested in filling his position, or who has other ideas, to let him know soon.

Current Topics

Student Course Evaluations

Discussion about time span between opening and closing edit capability:

- Evaluation period not the same for all departments; need a range of weeks.
- Suggested automated dates that faculty can change as needed.
- Question about print option availability. Yes, that is already allowed.

Motion (by McQuiddy, Broderick second): Default dates for the course evaluation availability to students will be from the beginning of Week 9 to the end of Week 11, and faculty may change those dates. Passed: 7 Aye, 0 Nay.

Discussion on the purpose of evaluations:

- For faculty: to have a self-directed and reliable mechanism for rich and useful feedback. For deans: to have institutionally aggregate data to evaluate trends and provide feedback. In both cases, mechanism has to be valid. Must in some way be

standardized for data to be reliable. Best way to address this is to have two sections: One of previously tested questions, faculty driven process that can't be oriented toward corrective evaluations. Section two of open-ended questions; what makes this valid is the number of responses.

Motion (by McQuiddy, Rosenberg second): Faculty Council will develop a list of standardized, required questions, with the number and content to be determined. Passed: 7 Aye, 0 Nay.

Discussion on using incentives to increase student participation:

--Examples include "nag" screen. (Noted that college president wants to control nag screen decisions so that there are not too many nag screens.) Also, making grades available sooner, MyLane reminder.

--There is a difference between "incentives" and "reminders." Incentives such as a present at the bookstore undermines validity.

--Early grades is not a good idea.

--Incentives such as gifts are wrong. Work on improving how students view the activity.

--Strongest incentive is use of class time for evaluations.

--Could push back the date grades are available, then make them available earlier for students who complete evaluation.

--Heard that UO uses a system where student answers question at beginning of term, "Are you going to evaluate this course?" If they answer "Yes" then grades are delayed if they do not fill out evaluation.

--During the pilot last spring, Russell Shitabata announced to his students every day that the evaluation period was open; he also sent emails and announced it on Moodle, yet the response rate was low.

Discussion on accessibility of questions to administration:

--Should there be some questions that administrators cannot see?

--Perhaps it could be programmed so that faculty have access to all responses, and administrators have access to only part.

--General assent on the idea of custom questions that only faculty can see.

Call for a task force on evaluation instrument:

--FC will convene task force to address the content of required standard questions, usability of the instrument, and any improvements, and then present this information to the Council. Because a number of FC members are not present today, co-chairs will send out an email request.

Question about printing charges to students:

--Last year, there was a \$10 credit for use on machines; not sure status this year.

--Joseph will talk to Tony Sanjume for update.

Council, Committee, Team Reports

--LCCEA: Better Oregon Campaign needs signatures to get on ballot this fall. If passed, it will add \$4-5 billion for public sector each year.

Division Reports

No reports due to time.

--Health Professions update from co-chairs: Vice President DeWolf informed co-chairs at Tuesday meeting that Health Professions dean is on voluntary leave, and Nursing Coordinator is filling in. They are in conversation with that department about how to proceed with filling nursing coordinator position.