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| Faculty Council Minutes | October 24th, 2014  3:00-4:30 PM - Boardroom |

**Attending: Shelia Broderick, Maurice Hamington, Beth Landy, Steve McQuiddy, Brooke Taylor, Joseph Colton, Jim Salt, Hyla Rosenberg, Phil Moore, Brian Nichols, Lee Imonen, Russell Shitabata**

## Opening

**Co-Chair Business (10 min)**

- Approval of the minutes: **we didn’t do this for the October 10th meeting**

- Faculty openings on Councils: **Facilities, Student Affairs, Assessment Team, Program Review, Faculty Recognition Awards all have openings for Faculty. Co-chairs will send a campus wide email inviting faculty to join these councils and committees. Faculty reps need to report to FC regularly (each term or yearly?)**

## Reports (20 minutes)

**Division Reports (**Reports should be less than 3 minutes each**)**

**-** Divisions report on academic issues and events. (Reports should be less than 3 minutes each)

**LLC- 30+ sections with 4 added students, it’s burdensome**

**Social Science – no report**

**Counseling – plan to rotate FC rep each term, going through a reorganization, faculty are teaching fewer classes, sections have been but, PT budget cut for center hours; student affairs was asked to reorganize by Executive Dean; 10-12 college success classes have been cut to two, no career and life planning classes; data support success of these offerings**

**ALS- with ESL, hiring new dean, ESL is growing, ALS is not, 8 FT faculty are now at 4**

**Science- we’re good, some classes did have students added, we’re monitoring the impact, lab classes did not have students added**

**CIT- cut classes, students are okay, cut full classes**

**Art- increased class size, fewer sections, seeing more students or saving $?, not known yet, budget requirement for PT is causing full classes to be cut, curricular decisions not being made by instructional levels: no faculty conversations about this for winter cuts- this needs to be a future agenda item for FC**

**Accreditiation- W, R visit, report out F morning, CML 214 2:10 to 3:10 Thursday for faculty forum**

**Math- switching placement test from in-house to commercial test**

**Engligh- 4+ students in comp classes**

## Topic

* No show drops

<https://blogs.lanecc.edu/faculty-council/2014/10/10/new-language-proposal-for-first-week-attendance/>

* Online/hybrid classes – a separate statement for no show drops or a combined statement or bulleted list?

**A revised statement has been posted on the blog (thank you Russell)**

**Colleagues, Faculty Council continues to consider new language for first week attendance in order to meet both federal guidelines and recognize diverse instructional needs.  Based on feedback provided to the previous blog post and discussion in Faculty Council on October 24, 2014, Faculty Council revised the proposed language as follows.  Please review the proposed language and share your input by leaving a reply.**

* **Students not attending the first class meeting will be dropped.  For online classes, students who do not complete the first online assignment by the stated deadline will be dropped.  Thereafter individual instructor syllabi policies apply.**

**Comments can be recorded on the blog at**[**https://blogs.lanecc.edu/faculty-council/2014/10/24/revised-language-for-first-week-attendance-version-2/**](file:///C:\Users\TaylorB\AppData\Local\Temp\XPgrpwise\544E34DBPODomPO410016E32651125001\Faculty%20Council%20continues%20to%20consider%20new%20language%20for%20first%20week%20attendance%20in%20order%20to%20meet%20both%20federal%20guidelines%20and%20recognize%20diverse%20instructional%20needs.%20%20Based%20on%20feedback%20provided%20to%20the%20previous%20blog%20post%20and%20discussion%20in%20Faculty%20Council%20on%20October%2024,%202014,%20Faculty%20Council%20revised%20the%20proposed%20language%20as%20follows.%20%20Please%20review%20the%20proposed%20language%20and%20share%20your%20input%20by%20leaving%20a%20reply.%20%20%20%20%20%20Students%20not%20attending%20the%20first%20class%20meeting%20will%20be%20dropped.%20%20For%20online%20classes,%20students%20who%20do%20not%20complete%20the%20first%20online%20assignment%20by%20the%20stated%20deadline%20will%20be%20dropped.%20%20Thereafter%20individual%20instructor%20syllabi%20policies%20apply.%20%20Comments%20can%20be%20recorded%20on%20the%20blog%20at%20https:\blogs.lanecc.edu\faculty-council\2014\10\24\revised-language-for-first-week-attendance-version-2\)

* Faculty Council’s role and responsibilities (Article 39 in contract) and Charter **were reviewed. We need to review the contract and charter to find gaps between the two; we need to consider separating or clarifying bylaws and charter; charter was revised last year but needs to be revised slightly again this year, co-chairs get 0.25 FTE release for one term**

## Reports (10 minutes) no time

**Council, Committee, Team Reports**

- College Council, Diversity Council, Facilities Council, Learning Council, Student Affairs Council, Technology Council (if present)

- LCCEF, ASLCC (if present)

- Curriculum Committee, Assessment Team, ARRC (if present)

**LCCEA Report (5 min)**

**ASA Reports (5 min)**