

>>> Nancy Hart 9/26/2012 12:52 PM >>>

This sounds great to me, Jean.

Melanie, do you need anything more formal from us to process this request?

nancy

>>> Jean Bishop 9/26/2012 12:50 PM >>>

Hi Melanie,

Am I correct in thinking that if I want a name change for a class, I first email my division dean, Nancy and she approves it and you then make the change for the next catalog year?

If so, I'm hoping this email will suffice for both purposes. The class is ECE 130 and is now called Child Care and Guidance. I want the name changed to **Guidance of Young Children**.

Thanks.

Jean