



The Career and Technical Education Coordinating Committee provides guidance and support to advisory committees, in partnership with the business community, to promote a quality workforce.

<http://lanecc.edu/cteccc/index.html>

CTECC Advisory Committee

Meeting Minutes

Sept 29, 2010

7:00-9:00 am

LCC Bldg 19/Room 230

MEMBERS PRESENT:

Kristin Gunson, Andrea Newton, Laurie Swanson Gribbskov, Craig Taylor, Marv Clemons, Jeff Cook, Greg Roberts, Rick Lyons, and Jim Pfarrer

APPROVE STRATEGIC PLANNING MEETING NOTES (July 28, 2010):

With grammar correction to #12, the notes were approved.

INTERVIEW DIESEL TECHNOLOGY ADVISORY COMMITTEES (7:15 am):

CTECC welcomed Advance Technology Division Dean, Paul Croker; Lane Advisory Committee Coordinator and Advance Technology Instructor, Alan Clark; Committee Member and Advance Technology Instructor, Steven Webb; and Community Advisory Chair, John Wolf with Cummins Northwest.

Please refer to the separate committee Self-evaluation and Interview Notes.

APPROVE 2010-2011 GOALS AND TIMELINE:

- CTECC suggested we split the *How We Did It* column to *What are We Trying to Achieve?* and *How Did We Accomplish It?*
- We will add a review of the goals at the end of each CTECC monthly meeting

APPROVE REVISED ADVISORY COMMITTEE SELF-EVALUATION FORM:

- Approved as submitted

APPROVE LETTER TO SONYA:

- The major revision was on emphasizing feedback to committees and Deans
- With the recommended changes, the letter is approved
- Kristin signed the letter, and the packet has been forwarded to Andrea for presentation to Sonya

REVISIT FALL TRAINING PLANS:

- Andrea and Laurie made the decision to postpone the training in October after the challenges this Summer
- CTECC now has the opportunity and time to make plans, and committees will have an opportunity to gather again this Fall
- CTECC sent out a welcome e-mail with updates and information to share with the committees, and asked if the committees need help

QUALITY INFORMATION, INFORMED CHOICES:

As part of the CTECC welcome updates, we included the new Quality Information, Informed Choices link (formerly OLMIS) <http://www.qualityinfo.org> that Jim suggested as a resource and tool for the committees for researching employment trends in Oregon.

- We are adding this link to our CTECC website
- We will review this information again after Mike's presentation in October

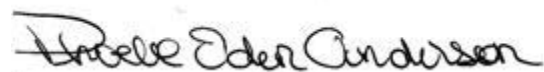
SCHEDULE OF COMMITTEES TO BE REVIEWED:

A copy of the committees to be interviewed in 2010-2011 was distributed.

LOOKING AHEAD:

- Our next meeting is scheduled for October 20, 2010 to interview the new GIS Advisory Committee
- Jim will ask Mike Meyers with WorkSource Oregon to share highlights from the Quality Information <http://www.qualityinfo.org> site at our next meeting in October (30 minutes). He will show how our Advisory Committees can use this as a tool for their programs. This information could be showcased at an advisory committee training.
- We will also start our monthly review of the CTECC Goals and Timeline.

Respectfully submitted,



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