

APPLICATION DEVELOPER

SAMPLE - Position Overview

The Application Developer, under the guidance and supervision of the Senior Application Developer designs, writes and maintains computer systems and programs.

- Reports to: Senior Application Developer/Information Systems Manager
- Coordinates with: Information Systems Managers, programmers, business office staff and management and co-workers.

Essential Job Functions

- Conduct systems analysis, development, and routine computer program maintenance
- Develop and design in-house applications specifically for Bi-Mart Corporation using one or more of the following programming languages: Visual Basic, SQL Server, and others
- Learn new technologies very quickly and resolve any problems involved in integrating new technologies.
- Effectively perform job functions within a Windows operating system.
- Debug problems caused by hardware, operating systems software, application programs, or network failures.
- Work as a team with management, co-workers, and the Bi-Mart employees for whom programs are being maintained or developed.
- Interact in a positive and friendly manner with customers and coworkers.
- Work safely and efficiently in performing job functions.

Physical Requirements

Occasionally = up to 1/3 shift

Frequently = up to 2/3 shift

Continuously – throughout shift

- Standing: Occasionally in combination with walking
- Sitting: 90% of the time
- Walking: Occasionally in combination with standing
- Carry/Lift: Occasionally and independently work with 0-30 pounds depending on product and materials
- Worker Mobility: Can change positions occasionally throughout the shift

- Pushing/Pulling: Occasionally and independently push/pull cases of paper, and move monitors, printers, keyboards, etc. with/without the use of a handcart.
- Bending/squatting: Occasionally throughout the shift while setting up computer terminals, printers, or monitors.
- Reaching/Handling: Use of fingers/hands/arms continuously throughout shift.
- Grasping/Squeezing: Occasionally to fill printers/copies with paper, change printer cartridges and attach computer cables.
- Twisting: Occasionally throughout the shift
- Climbing: Occasionally climb ladders to reach higher shelf areas. Frequently climb stairs to reach other areas.
- Crawling: 10% of the time when setting up computer terminals.

Social Skill Requirements

- Ability to positively interact with management and coworkers
- Ability to effectively send and receive written and verbal communication using the English language.

Aptitude Requirements

- Must be able to read English and write it legibly
- Able to perform intermediate math functions
- Able to learn new programming languages
- Ability to analyze, reason, and make decisions
- Must be able to learn and retain new skills

Environmental Factors

- Most work is performed in Business Office

This position summary covers most of the duties performed; however, other duties and responsibilities not listed may be assigned at the discretion of management.

After reviewing this position summary, can you perform all of the functions listed? ☐ **Yes** ☐ **No**

If no to the above, please identify any functions that you are unable to perform:

I verify that I have thoroughly reviewed the position summary for Application Developer and that I understand the job requirements and essential job functions.

Signature: _____ Date: _____

Print Name: _____