RFP for Assessment Projects
2013-2014
Context and Instructions

We realize that faculty across campus are at different stages in their assessment projects and endeavors, and this funding opportunity reflects this fact. Please take a look at the kinds of work described and apply for the corresponding funding opportunity:

Types of Projects Funded

A. **22 Hours of Funding for 5 program, department, or division teams:** If the program/department/group has yet to hold conversations about rubrics or how the CLOs intersect with program and/or course outcomes, faculty teams of 4-8 can apply for:

   1   CD funding for Discipline Program Review and/or Assessment Planning, which will involve consultation with an A-Team mentor (if faculty want to ***begin*** thinking about assessment and the CLOs, this is the place to start).

      (Program review plans may include a request for additional and future funding to develop discipline-specific CLO rubrics.)

B. **18 Hours of Funding for Faculty Teams:** If the program/group has already developed a discipline-specific rubric and is ready for mapping, faculty teams of 4-8 can apply for:
   1   CD funding to map first-term Career-Technical courses to CLOs (available for **six courses/teams**).
   2   CD funding to map high enrollment general education courses or a high-demand sequence to CLOs (available for **six courses/teams**).

C. **75 Hours of Funding for Faculty Teams:** If the program has already developed a discipline-specific rubric and started mapping, faculty teams of 4-8 can apply for:
   1   CD funding to assess artifacts against the CLO-mapped rubric, a project which may focus on:
- Assessing one or more CLO(s) using a rubric and scoring artifacts across a series of similar courses in the department, program, or discipline;
- Assessing one or more CLO(s) using a rubric and scoring artifacts collected from multiple sections of the same course;
- Assessing one or more CLO(s) using a rubric and scoring artifacts collected from a course sequence.

   2   This process should include consultation with Molloy Wilson and IRAP about methodology.

D. If faculty have a project in mind that does not **exactly** fit into the parameters above, we urge you to contact Kate Sullivan and discuss the plan with her to see if funding is a possibility. The assessment page houses a variety of previous projects, a perusal of which also might generate the kernel of a plan.

Think   Engage   Create   Communicate   Apply

Project Process
Because we are moving in the direction of more systematic and recursive assessment projects, ones that are integrated into our on-going work of teaching and learning, funding is conditioned upon the following provisions:

A. Involvement and support from the division dean, program coordinator, or faculty lead;
B. The participation of faculty teams, which ideally will include both PT and FT representation;
C. Closing the loop: preparing and sharing a report to both the A-Team and to the discipline, department, or program involved in the assessment project.

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Program Assessment and Review Application
2013-2014
Please fill out this form and submit to Kate Sullivan
- **Electronically @ sullivank@lanecc.edu**

Or

- **In hard copy to 457 Center**

Due dates:
- RFP submission: November 22, 2013 (funding will be announced by December 6, 2013)
- Options A & B—completion of project: May 1, 2014
- Option C—completion of project: May 20, 2014

Divisions and discipline teams are invited to engage in program review to assess student learning outcome attainment. A strong application will include a focus on aligning program outcomes or outcome statements with the transferable knowledge, skills, and abilities (i.e., core learning outcomes) students will acquire. Teams must include a process for establishing and maintaining internal validity to minimize bias and report strengths, challenges, and outcomes of program-level assessment to the Assessment Team.

1. Discipline/Department/Program:

2. Lead Faculty and group members for the assessment project (who will be involved?).

3. What kind of project are you applying for? (A, B, or C?) What are the goals for your project?

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4. **Timeline**: when will activities take place? Estimated completion dates? (e.g., artifact collection Fall 2013 and Winter 2014, with scoring in early May 2014; mapping conversations will take place Winter term, 2014, etc.)

5. What is the primary purpose of this project? (e.g., inform methods to assess student learning over time? Develop consistent outcome language for a series of classes? Assess thresholds for student learning performance? Etc.)

6. What processes will you use to establish and maintain internal validity to minimize bias?

7. How does the team plan to share information with the department, division, or program and the A-Team (e.g., a website? A presentation? A powerpoint or workshop? Etc.)

8. What is the perceived benefit of this program assessment project to the program/department? (e.g., increase articulation between courses in a sequence? Develop faculty understanding of the role of CLO assessment? Articulate course outcomes more clearly through mapping to CLOs? Etc.)

Signature of Dean, program coordinator,
or lead faculty, & date: _____

Signature of faculty participants & date:

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(If this form is submitted electronically, typing a name will be valid in lieu of signature.)

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