

## **ASLCC Constitution**

### **Article I - Name**

**1.1 - Name** The name of this organization shall be the Associated Students of Lane Community College (hereafter ASLCC).

### **Article II - Purpose**

**2.1 - Purpose** The purpose of ASLCC shall be to provide for the social, cultural, educational and physical development of its members; to establish and foster recognition of the rights and responsibilities of students to fellow students, the college, the community, this country, and humanity; to insure that the student body is officially represented in all college related activities and organizations.

### **Article III - Membership**

**3.1 - Membership** The ASLCC shall consist of all credit students currently enrolled at Lane Community College who have paid the mandatory student fee. Payment of summer term Student Activity Fee or enrollment during summer term is not necessary for a student to maintain membership status.

**3.2 - Membership** The ASLCC shall not discriminate against any person on the basis of race, ethnicity, sexual orientation, marital status, abilities, sex, gender identity, religion, age, socioeconomic background, political view, or national origin. The ASLCC shall also not deny access to any activities financed in whole or part through mandatory student fees for any reasons as set forth above.

**3.3 – Membership** The ASLCC shall continue to be affiliated and support the Oregon Student Association (OSA) so long as this organization advocates for the students of Lane Community College.

### **Article IV - Organization**

**4.1 - Organization** There shall be two (2) elected executive officers the President and Vice president

**4.2 - Organization** There shall be an ASLCC Student Senate composed only of: Ten (10) Senators, elected by the Student Body, and the Vice President. The ASLCC Vice President shall be the presiding officer, and vote only in the case of a tie. The President shall be an ex-officio member of the Senate.

**4.3 - Organization** The ASLCC President shall appoint and Execute Staff according to the ASLCC bylaws and any ad-hoc staff position as they see fit.

## **Article V - Qualifications for Office**

**5.1 - Qualifications for Office** All members of this Association shall be eligible to hold elective or appointive office under this constitution. All students elected or appointed serving in ASLCC governance or committees, shall be required to enroll in and complete each term at least six (6) credit hours and be in good academic standing as defined by Lane Community College.

**5.2 - Qualifications for Office** No member of this Association shall simultaneously hold more than one (1) office under this Constitution.

## **Article VI - Duties of the Officers**

**6.1 - Duties of the Officers** The President shall be the chief executive officer of ASLCC, be responsible for the general operation's of ASLCC and shall be the official spokesperson for ASLCC and Lane Community College students as a whole.

**6.2 - Duties of the Officers** The President appoints students for ad-hoc and standing non-elected ASLCC staff positions and may appoint an interim to such positions as needed. These positions must be filled within thirty (30) calendar days of taking office, if an opening occurs, appointments shall be made within a period of thirty (30) calendar days of the vacancy and all appointments must be confirmed by a 2/3 vote of the Senate. All appointments must be confirmed or denied within two (2) weeks of the Senate meeting where the appointment was first discussed.

**6.3 - Duties of the Officers** The President appoints persons to vacant positions of the Senate. The President shall advertise for the position, may form a hiring committee and may interview all eligible candidates. Appointments shall be made within a period of thirty (30) calendar days, not including summer term or school breaks, of the vacancy and shall be subject to confirmation by a 2/3 vote of the Senate within ten (10) calendar days of the appointment. All appointments must be confirmed or denied within two (2) weeks of the Senate meeting where the appointment was first discussed.

**6.4 - Duties of the Officers** The President and Chief Financial Officer convene a budget committee comprised of three (3) Senators, two (2) staff members, and any Executive Officers that wishes to participate. The budget committee must create and submit a recommendation of the overall ASLCC budget (for the following fiscal year) to the Senate for consideration and action by November 1st.

### **6.5 - Duties of the Officers**

The President may make such rules as are necessary to insure the fair and efficient operation of ASLCC, and insure compliance with such budget notes

and resolutions as approved by the Senate. Any such rule, once established shall continue indefinitely, until repealed or superseded by subsequent action of the President or Senate. The President must provide reasonable notice and an opportunity for comment prior to adoption of any rule.

**6.6 - Duties of the Officers** The President shall establish a written agreement for each salaried, appointive position in the ASLCC Executive Staff prior to hiring for the position, setting forth responsibilities and duties.

**6.7 - Duties of the Officers** Elected and appointed officers of ASLCC shall serve a term in office of one year commencing on June 1 and ending on May 31 of the following year.

**6.8 - Duties of the Officers** The Vice President shall assume all duties pertaining to the office of the President in the President's absence and all other duties as delegated by the President.

## **Article VII - ASLCC Senate**

**7.1 - ASLCC Senate** The Senate shall be comprised as stated in \*4.2, and chaired by the Vice President.

**7.2 - ASLCC Senate** The Senate shall elect by plurality, from the Senate, a President Pro-tempore who will serve as Chair in the absence of the Vice President. The President Pro-tempore must be filled within thirty (30) calendar days from the start of fall term and in the case of a vacancy, within thirty (30) days of the vacancy not to include school breaks. The President Pro-tempore may be removed upon 2/3 vote of the filled seats of the Senate.

**7.3 - ASLCC Senate** The Senate shall represent the collective and constituent interest of the students of Lane Community College and shall act on matters relating to the allocation and appropriation of student fees. The Senate shall be responsible for approving and establishing policies of the ASLCC, monitor ASLCC programs, and address any other issues of concern to ASLCC members.

**7.4 - ASLCC Senate** The President has full veto power over any action of the Senate excluding articles of impeachment. The Senate may override with a subsequent 2/3 majority vote of those seated.

**7.5 - ASLCC Senate** A quorum shall be required to conduct ASLCC Senate meetings. A quorum shall consist of fifty (50) percent plus one of the filled seats of the Senate membership, pursuant to \*4.2.

**7.6 - ASLCC Senate** The Senate shall conduct regular meetings, except anytime which the college is not in session.

**7.7 - ASLCC Senate** The Chair of the Senate must, during debate, recognize all members of the Senate listed in \*4.2 who wish to speak to the issue at hand.

**7.8 - ASLCC Senate** The Senate shall vote to approve the ASLCC Budget for the following fiscal year by February 1st. The next ASLCC Student Government may modify this budget at any time by a 2/3rds vote of the seated members of the senate.

**7.9 - ASLCC Senate** The Chair of the Senate shall only vote when that vote breaks a tie.

**7.10 - ASLCC Senate** All meetings of the Senate shall be in accordance with the Oregon Public Meetings Law. Times and places of such meetings shall be submitted to the TORCH, and/or announced at least 24 hours in advance of the meeting.

**7.11 - ASLCC Senate** All proposals for: funding requests exceeding \$250, By-law or policy changes, and resolutions introduced into the Senate must be in written form, and co- sponsored by a member of the Senate who is not the author of the proposal.

**7.12 - ASLCC Senate** The Summer Senate shall not authorize total budget expenditures in excess of 20% of the projected fiscal year budget. Payroll and overhead expenses are excluded from these figures and funds.

**7.13 - ASLCC Senate** The terms of all Senators elected during the normal election shall begin June 1 and end on May 31. The terms of all Senators elected during a special election, or appointed according to \*10.1, shall begin immediately upon certification of the election results or ratification of the appointment, and end on May 31.

**7.14 - ASLCC Senate** The ASLCC President shall submit appointments requiring Senate confirmation to members of the Senate two (2) working days in advance of the confirmation vote. Senate meeting where the appointment will be discussed. The Senate shall confirm or deny appointment within no more than 10 school days of receipt of the applications from the ASLCC President two (2) weeks from the Senate meeting where the appointment was first discussed.

**7.15 – ASLCC Senate** The Senate shall ratify any student club or union before it can receive funds or be a voting member of Council of Clubs

## **Article VII - Elections**

**8.1 – Elections** The ASLCC Elections shall be conducted in a manner consistent with the best interests of the student body. The elections shall be conducted in a fair, orderly and impartial manner. Any member of the ASLCC involved in the electoral process shall not compromise the educational atmosphere of the College.

**8.2 - Elections** In the event that less than 50% plus one (10 of the Senators-at large) seats are filled on the Monday of the 3rd week of Fall term, a

special election shall be held no earlier than October 15 and no later than November 15 that year, for the primary purpose of filling the open Senator-at-large seats. During this election, no filled seats may be placed on the ballot. The polling time should last no more than two days for this election, unless there is also a special initiative or referendum on the ballot.

**8.3 - Elections** The regular ASLCC Election shall be held no earlier than April 1 and no later than May 15 of each year.

**8.4 - Elections** The ASLCC Vice-President shall be the Elections committee Chair, and shall appoint five members to the Elections committee by the second senate meeting in November, and ratified or denied by the senate within two weeks. The Elections committee shall be responsible for approval and dispersal of election rules and procedures. The Elections Committee shall hear complaints of violations and have complete authority over any disciplinary measures necessary

**8.5 - Elections** The President and Vice President shall run as a ticket for ASLCC Executive Office.

**8.6 –Elections** To run for any elected position you must have a 2.5 cumulative G.P.A

**8.6 - Elections** Any member of the Association is eligible to vote for candidates seeking elective office. A college official selected by the Elections committee shall perform verification of eligibility.

**8.7 – Elections** A plurality of the votes cast shall be necessary to elect.

## **Article X - Replacement, Recall, & Impeachment**

**9.1 - Replacement, Recall, & Impeachment** In the event of the vacancy of any elected office, the President shall fill said vacancy with an appointee within 30 (thirty) days of the vacancy, who must be confirmed by a 2/3 vote of the Senate. The Senate must confirm or deny the appointment within 2 (two) weeks of the Senate meeting where the appointment was first discussed.

**9.2 - Replacement, Recall, & Impeachment** Non-fulfillment of duties for three (3) weeks will be considered a vacancy of any office elected or appointed under this Constitution except in extenuating circumstances and school breaks. Requirements for fulfillment of duties are stated in this Constitution and Senate By-Laws. Upon petition, the Senate may rule the seat vacant and open for appointment or election because of a non-fulfillment of duties.

**9.3 - Replacement, Recall, & Impeachment** Should the offices of the ASLCC President and Vice President become vacant concurrently, the

Senate shall choose by a 2/3 vote an interim President. The interim President shall hold an election for the office of the ASLCC President within a reasonable time, not to exceed three (3) weeks, excluding finals week and school breaks.

**9.4 - Replacement, Recall, & Impeachment** A petition containing a minimum of 500 signatures of ASLCC members is necessary to warrant a recall election.

**9.5 - Replacement, Recall, & Impeachment** A majority vote, 50% plus one (1), in a recall election shall remove any elected officer.

**9.6 - Replacement, Recall, & Impeachment** All recall petitions must be submitted to the Elections committee within two weeks of the initiation of the petition. A college official selected by the Elections committee shall determine the validity of the signatures on the recall petitions. Upon validation of the signatures and petitions, a special election shall be conducted within five working days by the ASLCC Election committee and the question of recall shall be submitted to the voters.

**9.7 - Replacement, Recall, & Impeachment** Articles of impeachment may be brought against the President and Vice President by a 2/3 vote of the filled seats of the Senate. Senate shall clearly set forth the grounds for removal from office.

## **Article X - Initiative, Referendum & Amendment**

**10.1 - Initiative, Referendum & Amendment** A petition containing a minimum of 500 signatures of ASLCC members or a 2/3 vote by the Senate shall be sufficient to warrant a special initiative or referendum election.

**10.2 - Initiative, Referendum & Amendment** A petition containing a minimum of 500 signatures of ASLCC members or a 2/3 vote by the Senate shall be sufficient to place initiative and referendum questions before the students at the general election.

**10.3 - Initiative, Referendum & Amendment** An amendment to the Constitution may be placed on an election ballot by a majority vote of the Senate, or by a petition with the signatures of 100 ASLCC members.

**10.4 - Initiative, Referendum & Amendment** All petitions shall set forth the precise and exact wording of the initiative as it would appear on the ballot, and the petition must be presented to the Senate at least four (4) weeks prior to the general election for validation. (NOTE: any ballot measures which would result in a change in the mandatory student activity fee must be approved by the Lane Board of Education no later than the April Board Meeting, or the Board meeting immediately preceding a special

election). Validated petitions shall be presented to the Elections committee within twenty-one (21) calendar days of the General Election.

**10.5 - Initiative, Referendum & Amendment** Passage of amendments to this Constitution shall be by a 2/3 majority vote of those cast in the election. Passage of an initiative, referendum, or question shall be by a plurality vote.

## **Article XI - Student Rights and Responsibilities**

**11.1 - Student Rights and Responsibilities** The ASLCC shall ensure that there is current institutional protection of Student Rights and Responsibilities as outlined in the College Operating Policies and Procedures Manual (COPPS).

## **Article XII - Enabling Clause**

**12.1 - Enabling Clause** This Constitution shall go into effect immediately upon the validation by the elections officer of the results of the election, if those results show 2/3 of the voters favor adoption of the Constitution on April 19, 2013.

**12.2 - Enabling Clause** Constitutional amendments and other ballot measures shall go into effect immediately, or as specified by the measure, and upon validation of the election results, if those results show a 2/3 of votes cast favoring the measure or amendment.

**12.3 - Enabling Clause** All initiatives, referendums, and amendments that were in effect before the ratifications of this Constitution in May 2010, shall remain in effect under this Constitution, unless superseded by this Constitution, or later superseded in accordance with this Constitution.

**12.4-Enabling Clause** Unless stated in the Constitution, all initiatives, referendums, and amendments that were in effect before the ratification of this Constitution in April 2013, shall not remain in effect under this Constitution. This will not affect the amount organizations collect from their own portion of the Student Activity Fee.