

Lane Community College Archives 4000 East 30<sup>th</sup> Avenue Eugene, Oregon 97405 Phone: 541-463-5466 Fax: 541-463-3996 E-mail: archives@lanecc.edu

# Guide to the President's Office (Eldon Schafer) Records: 1964-1985

A-036

Collection processed by: Elizabeth Uhlig, 2002, 2006

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Repository Name:	Lane Community College Archives 4000 East 30 <sup>th</sup> Avenue Eugene, OR 97405 Phone: 541-463-5466 Fax: 541-463-3996 E-mail: archives@lanecc.edu
Collection Number:	A-036
Creator:	President's Office (Eldon Schafer)
Title:	President's Office (Eldon Schafer) Records
Dates:	1964 – 1985
Quantity:	32.8 c.f. (82 document boxes)
Summary:	Correspondence and other administrative records from the administration of Eldon G. Schafer, president of Lane Community College,1970-1985.
Location of Collection:	Lane Community College Archives, Center Building

#### **Biographical Note:**

Eldon Guy Schafer (1922-1985) was president of Lane Community College for fifteen years, 1970-1985.

Schafer was born in Molalla, Oregon, to Lillian M. and Guy F. Schafer on February 27, 1922. He attended rural elementary and secondary schools in the Canby and Molalla area, graduated from high school in 1939, and attended Oregon State University in 1941. In 1942 he joined the U.S. Army and entered an engineering program at Pomona College in California. He was sent to Europe in 1943 and served with the 124th Armored Engineers and 13th Armored Division in France, Germany, and Austria.

After the war he returned to Pomona College, where he was active in sports, and graduated with a B.A. in 1948. He continued his education in California, receiving an M.A. (1960) and a Ph.D. (1965) in Education Administration from Claremont Graduate School.

He married Lucy Jane Brokaw in Los Angeles in 1947; their son, Kenneth, was born in 1961.

He began his teaching career at Capistrano High School in California where he taught and coached sports between 1950-1952 and served as dean of students, principal, and district superintendent, 1957-1966. He was associate dean of instruction at Riverside City College, 1966-1967.

Schafer moved to Oregon in 1967 to become the founding president of Linn-Benton Community College, 1967-1970. From there he moved to the presidency of Lane Community College, 1970-1985.

Schafer was active in many regional and national educational organizations and served as officers for the Oregon Community College Association, the Northwest Association of Community and Junior Colleges, the League for Innovation in the Community College, the Commission on Colleges of Northwest Association of Schools and Colleges, and the Oregon Community College Presidents' Council.

He traveled to China twice, in 1982 and 1984, as a member of the International Visiting Team of the World Bank Educational Advisory Group. The group assisted China in restructuring its vocational education.

Dr. Schafer resigned as president of the college on April 30, 1985. He died on August 6, 1985 following a long battle with leukemia and multiple myeloma (cancer of the bone marrow).

#### **Content Description**

The records document the tenure of Eldon G. Schafer, president of Lane Community College, 1970-1985. The records are organized into the following categories:

#### Arrangement

The collection is divided into six series

- Series A: Correspondence, 1970-1982 Chronological correspondence, correspondence with individuals and departments, and drafts of correspondence.
- Series B: Internal Organizations, 1967-1985 Reports, correspondence, and other administrative records of college departments and committees.
- Series C: Speeches and Writings, 1964-1985 Drafts and transcripts of speeches and articles written by Schafer.
- Series D: External Organizations, 1968-1985 Reports and correspondence with organizations outside of the college.
- Series E: Subject Files, 1957-1985 Administrative records arranged alphabetically according to topic.
- Series F: Personal Records, 1970-1985 Curriculum vitae, oral history, news clippings, and awards and plaques.

#### **Administrative Information**

Acquisition Information: Administrative transfer
Processing Note: Arranged and described by Elizabeth Uhlig, 1999-2002.
Restrictions on Access: None, collection is open for research
Restrictions on Use: None
Preferred Citation: President's Office (Eldon Schafer) Records, 1964-1985 (A-036), Lane Community College Archives, Eugene, Oregon

#### **Related Records**

<u>The Eldon G. Schafer Papers I (M-001)</u> contain the personal and professional papers of Eldon Guy Schafer. Records include biographical features, correspondence, speeches and writings, project files, news clippings, subject files, scrapbooks, photographs, video and audio tapes, and memorabilia. Also included are letters of condolence following his death, family history, and records of Schafer's military service during WWII.

#### Subjects

**Personal Names:** 

Rasmussen, Gerald Schafer, Eldon G. Swetland, Lyle

#### **Corporate Names:**

Lane Community College (Eugene, Or.) Lane Community College (Eugene, Or.). President's Office Lane Community College (Eugene, Or.). Board of Education KLCC-FM League for Innovation in the Community College Oregon Community College Association

#### Subject Terms:

Lane Community College--Accreditation College presidents Community colleges—Accreditation Community colleges—Administration Community colleges—Affirmative action Community colleges—Budget Community colleges—Curriculum planning Community colleges—Oregon Universities and colleges—Administration Universities and colleges—Oregon

# **Detailed Description of the Collection**

This is a detailed listing of the box and folder numbers with folder labels and dates.

## Series A: Correspondence, 1970-1982

This series contains chronological correspondence and drafts of correspondence, also arranged chronologically. The correspondence with individuals and departments is arranged alphabetically.

01/01-3Correspondence, Chronological, 197001/04-6Correspondence, Chronological, 197101/07-10Correspondence, Chronological, 197201/11-12Correspondence, Chronological, 197302/01Correspondence, Chronological, 197402/02Correspondence, Chronological, 197502/03Correspondence, Chronological, 197602/04Correspondence, Chronological, 197702/05-12Correspondence, Chronological, 197802/13Correspondence, Chronological, 197902/14Correspondence, Chronological, 198002/15Correspondence, Chronological, 198103/01-6Correspondence, Chronological, 198304/01-6Correspondence, Chronological, 198304/07Correspondence, Chronological, 198304/07Correspondence, Chronological, 198304/07Correspondence, Chronological, 198304/07Correspondence, Chronological, 198304/07Correspondence, Julie Aspinwall-Lamberts, 1979-198404/09Correspondence, Bill Berry, 1979-198404/10Correspondence, Paul Colvin, 1979-198304/11Correspondence, Bert Dotson, 1967-198204/13Correspondence, Jim Dunne, 1979-198105/01Correspondence, Jim Dunne, 1979-198405/01Correspondence, Jim Ellison, 1971-197505/04-5Correspondence, Robert Hamill, 1969	Box/Folder	Content (folder labels)
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06/01	Correspondence, Anne Stewart, 1980-1985
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07/07-8	Correspondence, Business Manager (Tony Birch), 1972-1975
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08/01	Correspondence, Business Operations, 1978-1979
08/02	Correspondence, Complaints & Praise, 1972-1979
08/03-4	Correspondence, Department Chair, 1972-1977
08/05-9	Correspondence, Drafts, 1971
09/01-4	Correspondence, Drafts, 1972
09/05-9	Correspondence, Drafts, 1973
10/01-7	Correspondence, Drafts, 1974
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11/01-3	Correspondence, Drafts, 1975
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12/01-5	Correspondence, Drafts, 1977
12/06-11	Correspondence, Drafts, 1978
13/01-5	Correspondence, Drafts, 1979
13/06-9	Correspondence, Drafts, 1980
14/01-3	Correspondence, Drafts, 1981
14/04-6	Correspondence, Drafts, 1982

# Series B: Internal Organizations (college departments and committees), 1967-1985

This series contains correspondence, reports, and other administrative records concerning college committees and departments. Records are arranged alphabetically.

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15/05-14	Academic Council, Meetings, 1973-1983
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16/01-3	Affirmative Action Compliance Review Committee, 1975-1985
16/04	Alternative Funding Committee, 1981-1982
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16/06-11	Board of Education, Correspondence, 1971-1982

16/12	Board of Education, Bristow, 1967
16/13	Board of Education, Budget, 1975
16/14	Board of Education, Curry, Charlene, 1981
16/15-16	Board of Education, Goals & Objectives, 1978-1984
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17/01	<b>C</b>
	Board of Education, Goals & Objectives, 1980, 1984
17/02	Board of Education, Miscellaneous, 1973-1983
17/03	Board of Education, Policies, Concerts, 1971-1973
17/04	Board of Education, Policies, Copyright & Publications, 1978, 1985
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18/01	Board of Education, Policy Handbook, 1973
18/02-3	Board of Education, Policy Handbook, 1979
18/04	Board of Education, Policy, Miscellaneous, 1978-1985
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18/06	Board of Education, Self-Appraisal, 1971
18/07-9 18/10	Board of Education, Vacancies, 1970-1983
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18/14	Campus Flamming Committee, 1967-1970 Catalog Committee, 1972, 1979
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19/12-14	Committees, 1967-1985
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20/02	Emergency Care Committee, 1977
20/03	Faculty Council, 1972-1978
20/04-7	Food Services, 1974-1983
20/09-11	Human Awareness Council, 1975-1979
20/12-13	Institutional Goals & Priorities Committee, 1972-1984
20/14	Instructional Support Committee, 1967-1971
20/15	Insurance Committee, 1972-1973
20/16	Job Rating Committee, 1974
20/17-19	KLCC, Correspondence, 1973-1976
21/01-10	KLCC, Correspondence, 19777-1984
21/11-13	KLCC, Letters of Support, 1975
22/01-3	KLCC, Letters of Support, 1975
22/04	KLCC Advisory Committee, 1977-1982
22/05	KLCC, KLCCCCPA Almanac, 1976-1977
22/06	KLCC, Newspaper Articles, 1976-1978
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22/07-12	KVDO-TV, 1972-1975
23/01	KVDO-TV, Correspondence, 1975
23/02-5	KVDO-TV, Acquisition Records, 1975-77
23/06	KVDO-TV, Reports, n.d.
23/07	KVDO-TV, News Clippings, 1975
23/08	Labor Committee, Inventor's Council, 1968-80
23/09	LCC - Cottage Grove, 1978
23/10-11	LCC - Downtown Center, 1976-78
23/12-14	LCC - Florence/Siuslaw Center, 1970-73
24/01-5	LCC - Florence/Siuslaw Center, 1974-77
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24/12-14	Long-Range Planning Committee, Meeting Records, 1970-72
25/01-2	Long-Range Planning Model & Task Force Report, 1972
25/03	Marketing Committee, 1977
25/04-8	Media Board/Commission, 1967-73
25/09	National Advisory Council, 1970
25/10	Paper Conservation Committee, 1974-75
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25/12	Pre-Employment Vocational Education Advisory Committee, 1971
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26/06-9	Productivity - Community College Productivity Center, 1979-81
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27/01	Productivity Task Force, 1979-82
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27/07	Professional Growth Committee, 1966-74
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27/09	Public Relations Advisory Committee, 1970-73
27/10	Retired Senior Volunteer Program (RSVP), 1973-85
27/11	ROTC, 1967-71
27/12	Safety Committee, 1972-77
27/13	Screening Committee, 1972-74
27/14	Self-Evaluation Committee, 1978-79
27/15	Senior Companion Program, 1980-85
27/16	Special Program Activity Fund (SPAF) Committee, 1974
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28/03-9	Staff Personnel Policies Committee, Negotiations, 1971-1973
28/10-11	Staff Personnel Policies Committee, Faculty Pay & Personnel Policies, 1972, 1971-1973

29/01-7	Staff Personnel Policies Committee, Negotiations, 1972-74
30/01	Student Awareness Center, 1971-74
30/02	Student Health Services, 1973-76
30/03	Student Personnel Services, Annual Report, 1969-70
30/04	Study Tuition by Credit Hour Committee, 1975
30/05-7	Technology Steering Committee, 1983-85
30/08	Welding Program, 1972-73
30/09-10	Women's Program, 1975-80
30/11-12	Women's Program Advisory Committee, 1976-79
30/13	Word Processing/Printing & Graphics Committee 1980

## Series C: Speeches & Writings, 1964-1985

This series contains speeches, articles, and other items written by Eldon Schafer. The records are arranged alphabetically.

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76/02-3	Speeches & Writings: Linn-Benton Community College, 1967-70
76/04-12	Speeches & Writings: Lane Community College, 1970-77
77/01-10	Speeches & Writings: Lane Community College, 1978-81
78/01-5	Speeches & Writings: Lane Community College, 1982-85
78/06-8	Speeches & Writings: Lane Community College - Inservice, 1970-84
78/09	Speeches & Writings: Lane Community College - Commencement, 1975-85
79/01	Speeches & Writings: League for Innovation Articles, n.d.
79/02-3	Speeches & Writings: Miscellaneous, n.d., 1978-83
79/04-9	Speeches & Writings: Others, A-Z
79/10-11	Speeches & Writings: Jokes & Quotations

## Series D: External Organizations, 1968-1985

This series contains correspondence, reports, and other administrative records concerning local, state, regional, and national organizations and agencies. The records are arranged alphabetically.

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61/01-10	ACCESS, 1978-86
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62/02-3	American Association of Community & Junior Colleges, 1974-80
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62/05	Athletic Commission, 1968-72
62/06	Clackamas Community College, 1981-86
62/07	Community College Liaison Committee, 1971
62/08	Community College Management Systems Commission, 1973-74
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62/18	Eugene, City of, 1979-82
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63/01-4	Government Officials & Politicians, 1968-85
63/05	Hawaii Community College, 1982
63/06	Kellogg Community Service Leadership Program, 1970
63/07	Kellogg Consortium Workshop, 1979
63/08	Labor-Industry-Business-Education Council, 1968-71
63/09	Lane Council of Governments Reports: Attitudes Toward Education in Lane County, 1974
63/10	Lane County Schools, Articulation Project, 1970-73
63/11	Lane County Fair, 1978-84
63/12	Lane County Improvement Commission, 1977-80
63/13-16	League for Innovation, 1970-73
64/01-13	League for Innovation, 1973-77
65/01-4	League for Innovation, 1978-82
65/05	League for Innovation, Clippings & Newsletters, 1973
65/06	League for Innovation, Financial Information, 1973-82
65/07-14	League for Innovation, Meetings & Conferences, 1973-77
66/01-11	League for Innovation, Meetings & Conferences, 1978-85
66/12	League for Innovation, Miscellaneous, 1978-85
66/13-15	League for Innovation, Projects, 1973-80
67/01	League for Innovation, Projects - Computer Literacy, 1984
67/02	League for Innovation, Projects - Developmental Studies, 1978-79
67/03-4	League for Innovation, Projects - Energy Management, 1978-80
67/05	League for Innovation, Projects - Fellows, 1983-84
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67/10	League for Innovation, Projects - Health Sciences, 1975-81
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67/12-14	League for Innovation, Projects - Innovator of the Year, 1982-85
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67/16	League for Innovation, Projects - Leaders for the '80s, 1981-84
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68/02	League for Innovation, Mobile Classroom, 1985
68/03	League for Innovation, Solar Energy Project, 1978-80
68/04	League for Innovation, Solar Workshop, 1980-81
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68/14	National Center for Higher Education Management Systems,
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73/01-3	OCCA, President's Council, 1982
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73/10	OCCA, Management Information Report, 1976
73/11	OCCA, Dale Parnell Presentation, 1967
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74/02	Oregon Community Education Association,
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75/09	Oregon School Boards Association, 1968-76
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75/12	University of Oregon, 1972-78

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31/06-7	Accreditation, Self-Study Report, 1968
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32/10	Accreditation, Interim Report, 1979
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35/02	Budget, Enrollment, 1980
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35/05-6	Budget, Serial Levy, Equipment Requests, 1975
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37/01-3	Calendars, Schafer's Appointment, 1975-76
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37/08	Child Care Needs Report, 1980
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37/17	Classified Job Description Review, 1972
38/01-5	Classified Staff Award, 1979-84
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38/08	College Planning, 1982-83
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38/10-11	Commencement, 1979-85
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Series F: Personal Records, 1970-1985

This section contains awards, biographical information, newspaper clippings, and other records concerning the personal accomplishments of Eldon Schafer.

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