

Lane Community College Archives
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Guide to Student Services Office (Hakanson, Carter) Records
1965 – 1987
A-024

Collection processed by: Sarah Moulton, 1999
Inventory encoded by: Elizabeth Uhlig, 2006

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Repository Name: Lane Community College Archives
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Collection Number: A-024

Creator: Student Services Office

Title: Student Services Office (Hakanson, Carter) Records

Dates: 1965 – 1987

Quantity: 39 document boxes (15.6 cubic feet)

Summary: Collection includes administrative records from the tenure of Dean of Students I.S. (Bud) Hakanson, 1965-1969 and Dean of Students/ Vice President for Student Services John (Jack) Carter, 1969-1988. This collection contains correspondence, subject files, college committee records, and records for outside associations and organizations.

Location of Collection: Lane Community College Archives, Center Building

Administrative History:

The Office of the Dean of Students was created in 1965 to facilitate, through significant interaction with others, the reaching of the objectives of the college. Since its inception, it has overseen several departments, including admissions, athletics, counseling, health services, job placement, testing, financial aid, and student activities. The office underwent a name change in 1967 to become Student Personnel Services. It was changed again in 1976 to Student Services. The title Dean of Students was changed in 1984 to Vice President for Student Services.

In 1997, the department reorganized and subsequently merged with Instructional Services to become the Office of Instruction and Student Services.

Biographical Sketch: I.S. (Bud) Hakanson

Irving S. (Bud) Hakanson served as the Office's first dean of students. In 1948, Hakanson received his B.A. from Linfield College in Physical Education and Social Science. He went on to earn his M.Ed from Oregon State University in 1951. Before becoming Dean of Students in 1965, Hakanson worked in various educational positions. He left LCC in 1969 to take over the position as president of Clark Community College in Vancouver, Washington. He later served as President of Rogue Community College in Roseburg, Oregon.

Biographical Sketch: John (Jack) Carter

In 1969 John E. (Jack) Carter took over as dean of students. Carter attended Southern Oregon State College where he received a B.S. in elementary education in 1954. The University of Oregon awarded him a M.Ed degree in 1963. He began working at LCC in 1967 as a counselor and director of student activities until he took over as dean in 1969. He retained this position until 1988 when he left to serve as interim president of LCC. He retired in 1990.

Content Description:

The Student Service Records document the history of the office from 1965-1987. The collection is divided into 4 categories: correspondence, subject files, college committee records, and outside associations and organizations. Correspondence files contain documents primarily written or received by I.S. Hakanson and Hank Douda, director of Employee Relations. Subject files make up the bulk of the collection, containing correspondence, reports, memorandum, and agendas. Especially well documented are records covering the financial aid audit of 1976-1985, ASLCC, tuition, and budget records. The collection also includes records from various college committees, especially the Academic Council, and outside associations and organizations including the Oregon Community College Association.

The new accession number is A-024. The records were originally accessioned into Archives and Records Management as: 78-052, 83-016, 83-034, 84-053, 87-001, 87-050, 87-051, 89-012, 89-080, 90-015.

Related Collections:

Student Services Office (Robert Marshall) Records, 1965-2000 (A-048). This collection includes administrative and departmental records from Robert Marshall, Vice President of Student Services from 1988-1992.

Student Services Office (Linda Fossen) Records, 1971-2000 (A-049). This collection includes administrative and departmental records from Linda Fossen, Vice President of Student Services from 1992-1997.

Arrangement:

- Series A: Correspondence, 1966-1986
- Series B: Subject Files, inclusive dates: 1965-1987; bulk dates: 1975-1985
- Series C: College Committees: 1965-1987
- Series D: Outside Associations & Organizations: inclusive dates: 1965-1987; bulk dates: 1980-1987

Subjects:

Carter, John (Jack)

Douda, Hank

Hakanson, Irving S. (Bud)

Rasmussen, Gerald

Lane Community College (Eugene, Or.) Academic Council

Lane Community College (Eugene, Or.) Associated Students of LCC (ASLCC)

Lane Community College (Eugene, Or.) Financial Aid

Lane Community College (Eugene, Or.) Accreditation

Lane Community College (Eugene, Or.) Sports

Lane Community College (Eugene, Or.) Appropriations and expenditures

Accreditation
Athletics
Budget
Student aid
Student government
Vocational education
Lane Community College (Eugene, Or.) Office of the Dean of Students
Lane Community College (Eugene, Or.) Student Personnel Services

Alternative Forms Available:

Repository maintains guide to collection on an in-house database. A guide to the collection is also available on the repository's website.

Administrative Information:

Restrictions on Access: The collection is open for research with the exception of several folders which are restricted due to privacy concerns.

Restrictions on Use: None

Preferred Citation: Student Services Office (Hakanson, Carter) Records, 1965-1987 (A-024), Lane Community College Archives, Eugene, Oregon

Custodial History: Administrative transfer. The records were originally accessioned into Archives and Records Management as: 78-052, 83-016, 83-034, 84-053, 87-001, 87-050, 87-051, 89-012, 89-080, 90-015.

Processing Note:

Collection was processed and described in 1999 by Sarah Moulton.

CONTAINER LIST

Series A: Correspondence, 1966-1986

This series contains departmental correspondence to and from the vice presidents and staff of the Student Services Office.

Title, date, box/folder

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Hakanson, Irving S. (Bud), 1965-1970, 1/2

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Series B: Subject Files, inclusive dates: 1965-1987; bulk dates: 1975-1985

The second series contains files that document the accreditation of the college, ASLCC, budget records, records pertaining to the multicultural program, departmental records, and tuition changes.

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Series C: College Committees: 1965-1987

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This section contains records from outside associations and organizations, including the Oregon Community Colleges Dean of Students Consortium and Oregon Community College Association.

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